

# AAM ANNUAL MEETING + MUSEUMEXPO™

## ADVANCE REGISTRATION FORM



**Early Bird Registration Deadline: postmarked by January 31, 2012**  
**Advance Registration Deadline: received by March 30, 2012**

### 1. CONTACT INFORMATION\*

\*Note: Information in **bold italics** will be published in the meeting directory of attendees.

AAM Member Number \_\_\_\_\_

**First Name** \_\_\_\_\_ **MI** \_\_\_\_\_ **Last Name** \_\_\_\_\_

Badge Name (if different from First Name) \_\_\_\_\_

**Position Title** \_\_\_\_\_

**Museum/Organization** \_\_\_\_\_

Mailing Address \_\_\_\_\_

**City** \_\_\_\_\_ **State/province** \_\_\_\_\_ **Zip** \_\_\_\_\_

Country \_\_\_\_\_ Postal Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

FAX \_\_\_\_\_

**Spouse/Guest Information** (if registering):

**First Name** \_\_\_\_\_ **MI** \_\_\_\_\_ **Last Name** \_\_\_\_\_

### 2. REGISTRATION FEES (Check applicable box).

	Early Bird (by January 31)	Advance (by March 30)	On-site (after March 30)
<b>FULL MEETING REGISTRATION</b>			
Member	<input type="checkbox"/> \$375	<input type="checkbox"/> \$435	<input type="checkbox"/> \$515
Nonmember	<input type="checkbox"/> \$515	<input type="checkbox"/> \$575	<input type="checkbox"/> \$615
Student Member*	<input type="checkbox"/> \$225	<input type="checkbox"/> \$265	<input type="checkbox"/> \$285
Spouse/Guest**	<input type="checkbox"/> \$225	<input type="checkbox"/> \$225	<input type="checkbox"/> \$225
International	<input type="checkbox"/> \$375	<input type="checkbox"/> \$375	<input type="checkbox"/> \$375
<b>DAILY REGISTRATION***</b>			
Member	<input type="checkbox"/> \$225	<input type="checkbox"/> \$225	<input type="checkbox"/> \$250
Nonmember	<input type="checkbox"/> \$365	<input type="checkbox"/> \$365	<input type="checkbox"/> \$390
Circle all that apply: Sunday Monday Tuesday Wednesday			

\* Restricted to AAM Student Members or those who provide a copy of valid, current student ID from an accredited, degree-granting college or university.

\*\* A guest is a personal guest or spouse, not a business associate or staff member. Guests of registered attendees are permitted access only to MuseumExpo™ and special events with purchased tickets. Guest badge information is limited to name and city only.

\*\*\* Daily registration rates are the rates for each day.

**Please Note:** AAM Institution members (Museums and Associate Members) may register all staff at the member rate.

### 3. JOIN AAM AND SAVE!

Members of AAM save \$140 off of the full meeting registration rate. If you would like to become an AAM member and take advantage of this savings, fill in the information below, add membership dues in Section 6 and include it with to your payment.

**AAM Professional Membership**  \$90

Those who work for the success of museums. Check one.

- Museum Staff  Independent Professional  
 Trustee  Museum Related Nonprofit Staff

### 4. YOUR PROFILE

*Provide the following information to help us better serve you.*

**Do you have an accessibility need and require accommodation in order to fully participate in the annual meeting?**  Yes  No

**Please provide a description of your accommodation.**

*You will be contacted by a meetings staff person to discuss your specific needs.*

**Is this your first annual meeting?**

Yes  No

**Are you a presenter at this year's annual meeting?**

Yes  No

**If yes, what day are you presenting?** *(Circle all that apply)*

Sunday Monday Tuesday Wednesday

**If you work for a museum, please indicate your job type:**

- |  |  |
|--|--|
| a. <input type="checkbox"/> Director/CEO/<br>Executive Director    | i. <input type="checkbox"/> Development                      |
| b. <input type="checkbox"/> Deputy Director/<br>Assistant Director | j. <input type="checkbox"/> Membership                       |
| c. <input type="checkbox"/> Registrar/Collections<br>Management    | k. <input type="checkbox"/> Marketing/<br>Public Relations   |
| d. <input type="checkbox"/> Curator                                | l. <input type="checkbox"/> Finance                          |
| e. <input type="checkbox"/> Exhibition                             | m. <input type="checkbox"/> Administration                   |
| f. <input type="checkbox"/> Education                              | n. <input type="checkbox"/> Evaluation                       |
| g. <input type="checkbox"/> Visitor Services                       | o. <input type="checkbox"/> Conservation                     |
| h. <input type="checkbox"/> Security                               | p. <input type="checkbox"/> IT/Technology/<br>Web Management |

**What is your museum's annual operating budget?**

- |  |   |
|--|---|
| t. <input type="checkbox"/> Less than \$1,000,000    | w. <input type="checkbox"/> \$10,000,000-\$15,000,000 |
| u. <input type="checkbox"/> \$1,000,000-\$5,000,000  | x. <input type="checkbox"/> Greater than \$15,000,000 |
| v. <input type="checkbox"/> \$5,000,000-\$10,000,000 |   |

**What is your role in your museum's purchasing of products?**

*(Check only one)*

- y.  Final Decision-Maker  
z.  Influence Decision-Maker  
aa.  None

## 5. SPECIAL EVENTS\*

Indicate the events that you wish to attend and the number of tickets desired for each. Space is limited at all events and tickets are available on a first-come, first-served basis. **On-site Insights and Technology Tutorials are only available by registering online.** Note times and locations to avoid scheduling conflicts. Payment must be included with your registration fees. AAM reserves the right to cancel any event. Visit [www.aam-us.org/am12](http://www.aam-us.org/am12) for updates or to register online. If an event is cancelled, refunds will be mailed in accordance with AAM's refund/cancellation policy. Event tickets must be purchased by March 30.

Events indicated as N/C do not have a ticket fee, however, pre-registration is required.

### SUNDAY, APRIL 29

Event #	Qty	Cost	Total
1. Build NAME Network	_____	\$30	_____
2. CARE/VSA Reception	_____	\$45	_____
3. COMPT/CURCOM/ SMAC Reception	_____	\$40	_____
4. EDCOM Reception	_____	\$45	_____
5. DAM/PRAM Reception	_____	\$50	_____
6. NAME Party	_____	\$50	_____
7. AAM Opening Party	_____	\$30	_____
U49 Speed Networking	_____	N/C	_____

### MONDAY, APRIL 30

Event #	Qty	Cost	Total
8. Council of Jewish Museums Breakfasts	_____	\$20	_____
9. PIC Green Breakfast	_____	\$20	_____
10. TEPIC Breakfast	_____	\$30	_____
11. ALGC Lunch	_____	\$30	_____
12. AAMG Lunch	_____	\$35	_____
13. AAMV Lunch	_____	\$23	_____
14. AASLH Lunch	_____	\$35	_____
15. American Public Gardens Lunch	_____	\$35	_____
16. Historic House PIC Lunch	_____	\$30	_____
17. ICOM-US Lunch	_____	\$40	_____
18. Latino PIC Lunch	_____	\$40	_____
20. PRAM Lunch	_____	\$40	_____
21. SMAC Lunch	_____	\$40	_____
22. Visitor Services PIC Lunch	_____	\$40	_____
23. AMM Reception	_____	\$15	_____
24. Latino PIC Reception	_____	\$25	_____
25. MER Reception	_____	\$35	_____
26. EMP Reception	_____	\$27	_____
27. Como Park Zoo	_____	\$55	_____
28. Minnesota History Museum	_____	\$55	_____
29. Science Museum of Minnesota	_____	\$55	_____
U37 Native American PIC Roundtable	_____	N/C	_____

### TUESDAY, MAY 1

Event #	Qty	Cost	Total
30. Media and Tech Breakfast	_____	\$20	_____
31. PRAM Breakfast	_____	\$20	_____
32. CARE Lunch	_____	\$40	_____
33. COMPT Lunch	_____	\$40	_____
34. CURATORS Lunch	_____	\$40	_____
35. DAM Lunch	_____	\$40	_____
36. DIVCOM Lunch	_____	\$30	_____
37. EDCOM Lunch	_____	\$40	_____
38. IMTAL Lunch	_____	\$40	_____
39. MMC Lunch	_____	\$40	_____
40. Registrars Lunch	_____	\$40	_____
41. Development 101 Forum	_____	\$20	_____
42. Membership 101 Forum	_____	\$20	_____
43. SMAC Reception	_____	\$35	_____
44. Mill City Museum	_____	\$55	_____
45. Museum of Russian Art	_____	\$55	_____
46. Walker Art Center	_____	\$55	_____
19. NAME Lunch	_____	\$40	_____

### WEDNESDAY, MAY 2

Workshops#	Qty	Cost	Total
W101 Cultivating Community	_____	\$30	_____
W102 Evaluation Basics	_____	\$50	_____
W103 Exhibits that Work	_____	\$50	_____
W104 Exhibit Critique	_____	\$30	_____
W105 Presenters 101	_____	\$30	_____
W106 Museum Volunteering	_____	\$50	_____

### THURSDAY, MAY 3

Workshop #	Qty	Cost	Total
W107 CIPM Certification	_____	\$195	_____

Check here to indicate vegetarian meal needed for luncheons. **Does not apply to other food events.**  Yes  No

## 6. PAYMENT

All registrations and special events must be prepaid. Purchase orders and government training forms are not acceptable forms of payment. **Do not send any registration forms after March 30, 2012.**

### PAYMENT ENCLOSED:

AAM Dues (Section 3)	\$ _____
Registration Fee (Section 2)	\$ _____
Special Events (Section 5)	\$ _____
<b>TOTAL</b>	<b>\$ _____</b>

### METHOD OF PAYMENT:

- Check is enclosed (payable to AAM).  
 Charge my credit card for the Total amount above.  
 VISA  MasterCard  American Express

CARD NUMBER \_\_\_\_\_

CCV# \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

**FAX completed registration form to:**  
**202-349-7420**

**Or, MAIL your completed registration form with payment to:**

**American Association of Museums**  
**1575 I Street NW, Suite 400**  
**Washington, DC 20005**

**Do not send any registration forms after March 30, 2012.**

Note: Avoid potential duplicates. Either fax OR mail registration forms.

See AAM's cancellation/refund policy online at [www.aam-us.org/am12](http://www.aam-us.org/am12) under Registration and Rates.

Have questions or need more information?  
 Call AAM offices at 202-289-9131 or  
 email: [registration@aam-us.org](mailto:registration@aam-us.org)

### Before submitting your registration form, have you:

- Completed your contact information in Section 1?  
 Checked the appropriate registration rate in Section 2?  
 Become a member of AAM in Section 3?  
 Answered profile questions in Section 4?  
 Selected your desired special events in Section 5?  
 Included payment information in Section 6?