

## What You Need to Know About: The 2025 Annual Accreditation Participation Fee

### **Fee Details:**

- All museums participating in the Accreditation Program pay this fee each year, except the year their Self-Study is due (pay the Review Fee instead).
- Your annual participation fee is based on your institution's Alliance membership status at the time of invoicing. (If you want to join, renew, or upgrade to get a lower rate, see the adjustment instructions below.)

Membership Status	Annual Accreditation Participation Fee
Tier 3	\$0 (fee waived!)
Tier 2	\$135
Tier 1	\$250
Non-member	\$275

- Fees cover a portion of the annual costs of operating the Accreditation Program.
- The fee covers the period from January 1 to December 31, 2025.
- The fee **must be paid by January 30, 2025** to keep the museum's accredited status in good standing.
- Non-payment may result in probation, which could lead to revocation of accredited status or application.
- This fee is **not your AAM member dues**. AAM membership is voluntary and is not required to become or remain accredited. Membership benefits include lower/waived accreditation fees, as outlined above.
- Alliance museum membership dues are billed separately, and are distinct from, the Accreditation Annual Fee.
- A summary of all Accreditation related fees is found at: <https://www.aam-us.org/programs/accreditation-excellence-programs/accreditation-program-costs/>

### **Payment Details and Options:**

Payment is required in full and is **due no later than January 30, 2025**.

- Mail (check or credit card) : send invoice stub with payment to AAM, PO Box 741970, Atlanta, GA 30374-1970
- Phone (credit card): 202-289-9116 (Accreditation) or 202-218-7709 (Accounting)
- Online: Any museum staff member can pay this fee online by using their own AAM website login information. Go to <https://www.aam-us.org/customerservice/makepayment>
- Questions about your museum's accreditation or membership status, contact: [accreditation@aam-us.org](mailto:accreditation@aam-us.org) / 202-289-9116 or [membership@aam-us.org](mailto:membership@aam-us.org) / 866-226-2150.

### **Adjustments...If you were charged the higher rate but:**

- Think your museum already is an Alliance Tier 2 or Tier 3 member: contact the Alliance Member Services team at 866-226-2150 or [membership@aam-us.org](mailto:membership@aam-us.org) to clarify its status.
- Want to renew, join, or upgrade your museum's membership to get a discounted rate: within 30 days contact the Alliance Member Services team who will help you with your membership payment and will arrange for an adjustment of your accreditation fee. Visit [www.aam-us.org](http://www.aam-us.org) for a full list of Alliance membership rates and benefits.
- You already sent your Alliance membership payment but it has not arrived/been processed yet: note this on your invoice payment slip and pay the correct amount.